



NOTICE REGARDING THE COLLECTION OF PERSONAL INFORMATION FOR THE EX-STUDENTS' UNION AND ALUMNI

This Statement is provided to you by Presbyterian Ladies' College, Sydney and refers to the reason for collecting your personal information and the way in which the information will be used by the Ex-Students Union and the Alumni Officer.

1. The Alumni Co-ordinator and the Ex-Students' Union of PLC Sydney may collect personal information about you from time to time. The primary purpose of collecting this information is to enable us to inform you about our activities and the activities of PLC Sydney and to keep members informed about other members.
2. As you know, from time to time we may engage in fundraising activities. The information received from you may be used to make an appeal to you. It may also be used by PLC Sydney to assist in its fundraising activities.
3. We may publish details about you in our publications and the school's website. If you do not agree to this you must advise us now.
4. The school's **Privacy Policy**, accessible on the school's website, contains details of how you may seek access to and correction of your personal information which the school has collected and holds, and how you may complain about a breach of the **Australian Privacy Principles**.
5. The school may use online or 'cloud' service providers to store personal information and to provide services to the school that involve the use of personal information, such as email services. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's servers which may be situated outside Australia. For further information I refer you to the school's **Privacy Policy**.
6. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the school and why.